

NOARLUNGA CITY OBEDIENCE DOG CLUB – RULES

MEMBERSHIP

1. Application for membership of the club shall be in writing on the club's prescribed form.
2. Application for membership of the club must be accompanied with the payment of the annual subscription.
3. Applications for membership are accepted subject to the inspection of a dog, if any, by a qualified trainer.
4. The Committee may reject any application for membership without assigning any reason for so doing.
5. On election by the Committee and payment of the annual subscription, a member shall exercise the privileges of membership, subject to the Constitution, from the date of such election until the twenty-first day following the Annual General Meeting of the Club next ensuing.
6. No person, who was not a member of the Club in the preceding financial year, shall be entitled to vote at any Special General Meeting of the Club unless their Annual subscription has been paid not less than ninety (90) days prior to any Special General Meeting of the Club, and in all cases subject to Clauses 3,4,5 & 6 of the Constitution.
7. Should a member be charged in accordance with clause 6 of the Constitution the following action shall be taken:
 - (a) They shall be summoned to appear before the Committee of the Club to answer the charge.
 - (b) Twenty-one days notice by registered post of the charge, shall be sent to the member and they shall be entitled to appear before for the purpose of making a statement and they may call witnesses and/or produce evidence in their defence. If the person charged is a member of the Committee of the Club they shall not be entitled to vote. Voting shall be by secret ballot and decided by simple majority.
8. If, after due enquiry, they are found guilty they shall be reprimanded or disqualified or suspended from the Club, subject to appeal to the South Australian Canine Association.

9. If any person refuses or fails to appear before the Committee to answer the charge they may be suspended and denied all privileges of the Club.
10. At an Annual General Meeting the following reports and statements shall be tables, or read, prior to election of office-bearers for the ensuing year.
 - (i) Annual Report of the progress and proceedings of the previous year.
 - (ii) Balance Sheet or Financial Statements setting out the receipts and expenditure of the Club for the previous year.
 - (iii) Lists of names of financial members of the Club.
 - (iv) List of Club property and valuation of all items included in the Balance Sheet.
 - (v) List of holders of all perpetual or running trophies owed by or vested in the Club.
11. No business shall be transacted at a Special General Meeting save that which is set out in the Notice to members of Such General Meeting.
12. All notices of Special General Meetings shall be given in writing and shall be addressed to the last known address of members. Notice by separate letter or in the Club's Newsletter, Notice Board or in the Principal South Australian Saturday Newspaper, shall be deemed to comply with the term of this Clause.
13. Children under seventeen (17)years of age shall be eligible to join as a junior members at such special fee as shall be determined, but they shall not be entitled to hold office, vote or take part in business procedure at meetings of the Club.
14. Children twelve (12) years and over are eligible to train s suitable breed of dog at the discretion of the Head Trainer.
15. Voting at all meetings of members hall be by show of hands unless a ballot is requested by any member entitled to vote.

OFFICE BEARERS

16. The management of the Club shall be vested in, a Committee which shall consist of the President, two (2) Vice-Presidents, Honorary Secretary, honorary Treasurer and ten (10) Ordinary Committee Members. Such Committee shall have such powers as are herein provided or otherwise authorised by the club and must be members of the South Australian Canine Association.

17. The Honorary Secretary, the President or Vice-President shall not less than twenty-one (21) days or more than thirty-one (31) days prior to the date of the annual General Meeting of the Club, call for nominations for persons eligible for the office of President, two (2) Vice Presidents, Honorary Secretary, Honorary Treasurer and Committee pursuant to Clause 2 -7 of the Constitution. Each notice calling for nominations shall set out the names of the members of the Committee who are retiring.
18. All nominations shall be lodged with the Honorary Secretary, or with the person calling for nominations pursuant to By-Law 17, not less than fourteen (14) days prior to the date of the Annual General Meeting. Such closing date and time shall be clearly defined in the notice calling for nominations.
19. The proposer, seconder and nominee, in accordance with clause of the Constitution, must be members whose subscriptions have been paid on or before the 31st day of July preceding such Annual General Meeting.
20. A candidate may withdraw their nomination by written notice or verbal notice to the Honorary Secretary or the person calling for nominations, or to the Chairman at any time provided such withdrawal is made prior to the distribution of the ballot papers at the said Meeting and such withdrawal may be made with or without the consent of the proposer and/or seconder.
21. The Honorary Secretary or such person may be authorised by the Committee shall, at the Annual General Meeting hand to each member entitled to vote as aforesaid and present at such Annual General Meeting, a ballot paper on which shall be set out the names of the persons nominated and eligible for election.

Voting for each of the different offices shall be taken separately and in order of:

President

Vice Presidents

Honorary Secretary

Honorary Treasurer

Committee

22. The Head Trainer shall be appointed by the Committee for a term of two (2) years. The club instructors shall meet prior to the last Committee meeting before the Annual General Meeting to select a nominee for the position of Head Instructor. The recommendation for the Head Instructor position shall be presented to the Committee for approval prior to the Annual General Meeting.
23. Voting shall be by elimination ballot i.e. by ruling out the name of those candidates for whom it is not desired to vote. In the event of a tie which precludes the election of any of the candidates a fresh ballot shall be held of such candidates only, to decide which of them shall be elected.
24. A member may nominate for not more than two (2) positions on the Committee but, if and when elected to one position their nomination for the second position shall automatically lapse.
25. Where no nominations are received or where insufficient persons are nominated to fill the vacancy or vacancies the Committee shall fill such vacancy or vacancies within thirty (30) days.
26. The Registrar shall keep a register of members, in which shall be entered the names and addresses of members of the Club and shall also enter the date on which the Annual subscription is paid each year. The Registrar of Members shall be available to the Chairman at the Annual General Meeting and at Special General Meetings of the Club.

27. A member of the Committee ceases to be a member of the Committee if they cease to be a member of the Club or resigns or as provided in clause xxxx of the Constitution.
28. At all times should the Honorary Secretary fail to summons members of the Committee to meet in accordance with any requisition made pursuant to these Rules, the President or Vice-presidents or any two (2) members of the Committee may call such Meeting and summon the members of the Committee to meet, by written notice or post on Club noticeboard pursuant to the Constitution and these Rules.

POWERS OF THE COMMITTEE

29. The Committee shall have the power to do all acts, matters and or things for the carrying out of the objects of the Club or any of them. The Committee may make Regulations not consistent with the provisions of this Constitution and Rules, prescribing all matters which it is necessary or convenient to prescribe in order to carry into effect the provisions thereof.
30. The Committee shall have power to manage the affairs and undertakings of the Club in accordance with the Constitution and Rules.
31. Voting at Committee Meetings shall be by show of hands unless any member present requires a ballot.
32. The Committee may confer Honorary Membership to any person for a period not exceeding twelve (12) months.
33. The Committee may confer prizes and/or trophies for its members at any competition on such conditions as may be deemed advisable but no prize and/or trophy is to be offered except for competition under the Rules of the South Australian Canine Association.

34. The Committee may create a fund to be called the “Trophy Fund” such fund to be for the purpose of providing prizes and/or trophies for competition at any trial Competition or Exhibition, conducted by the Club or under, its auspices or for any prizes and/or trophies as provided in Rule 33. The Committee may accept donations from any source to the “Trophy Fund”.
35. The Committee shall have the power to donate the proceeds of any part thereof, of any Trial and any other competition, exhibition or function conducted by the Club to any charitable fund and shall also have the power to make donations from the general funds of the Club to any charitable fund to any charitable fund or to any cause deemed deserving by the Committee.

GENERAL

36. Adjournment—Committee Meetings:

If a quorum is not present for a Committee Meeting within one (1) hour of the appointed time of the Meeting, the Meeting shall be adjourned for not more than fourteen (14) days. Note less than three (3) days notice of the time and place of the adjourned Meeting shall be given to all members of the Committee.

37. Any person who ceases to be a member of the Club either by resignation or otherwise shall have no claim upon or be entitled to participate in any of the effects or property belonging to the Club.

AUDIT AND ACCOUNTS

38. The auditor of the Club shall be an Experienced Accountant and shall be appointed for this purpose by the Annual General Meeting each year, prior to the close of the financial year.

39. All payments except those made from Petty Cash account shall be made by cheque which shall be signed by the Honorary Treasurer and counter signed by either the President, Vice-President or the Secretary after such payments have been sanctioned by the Committee.
40. The Committee from time to time may grant to the Honorary Treasurer a sum of money for Petty Cash. Full details of Petty Cash transactions shall be recorded in a book for that purpose and these shall be presented to the Committee before further grants are made.
41. The Bank Pass Books, Account Books, Accounts, Vouchers and other books and records directly or indirectly connected with the Club on its financial position shall be the property of the Club and shall be produced to the Committee whenever they shall so desire.

LIFE MEMBERSHIP

42. Any financial member may, through Committee in writing recommend to the Annual General Meeting that Life Membership be granted to any person, subject to the following provisions:
 - (a) No person shall be recommended unless he or she shall have been a member of the Club for at least ten (10) years.
 - (b) Recommendations shall be on the basis of a minimum of ten (10) years of service to the Club as an Office Bearer, Committee member or Instructor, or in any other capacity.

If the Annual General Meeting approves, by ballot, the recommendation of such Life Member that person shall be entitled to all rights and privileges of members as set forth in the Constitution including all voting rights.

EMERGENCY PROVISION

43. If at any time there should be a State of National Emergency, the Committee shall have the power at its sole discretion to suspend Annual General Meetings, Meetings or other activities of the Club for such period or periods as may be deemed advisable. During such period or periods of suspension the management of the affairs of the Club shall be vested absolutely in the Committee in office at the time of such suspension. All members of the club at the date of any total suspension of all activities of the Club shall continue to be members of the club and all rights shall be reserved for them. All things done by and all acts of the Committee during any period of suspension shall be deemed to be constitutional notwithstanding anything contained elsewhere in the rules and Constitution of the Club.
44. In the event of a winding up, the assets of the Club shall not be distributed to its members, or to relatives of the members in accordance with *section 10, 3a (2) (c) of the Income Tax and Social Services Contribution Assessment Act 1936-1964*. The distribution of the assets to be the responsibility of the Executive Committee in power at the time of such winding up of the Club, assets in accordance with Clause 2(II) (vi) and subject to Clause 18 of the Constitution.